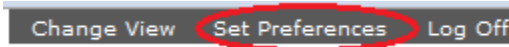
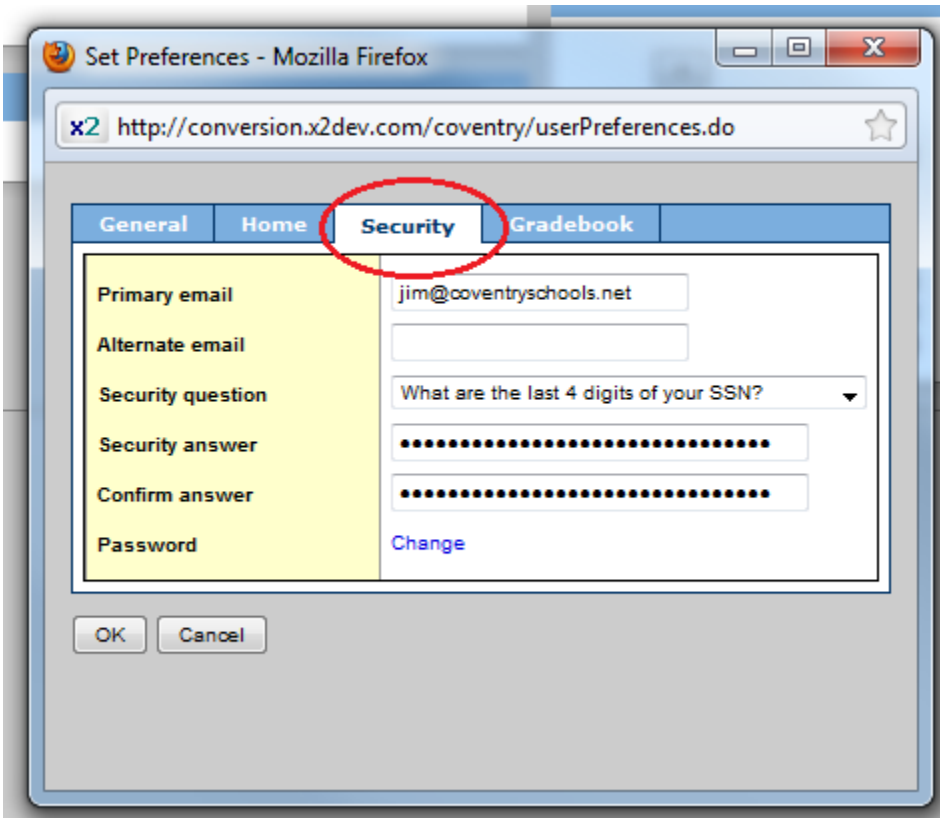


# Aspen Change Security Preferences/Password

After logging in, click on “Set Preferences” in the upper right hand corner of the Aspen window:

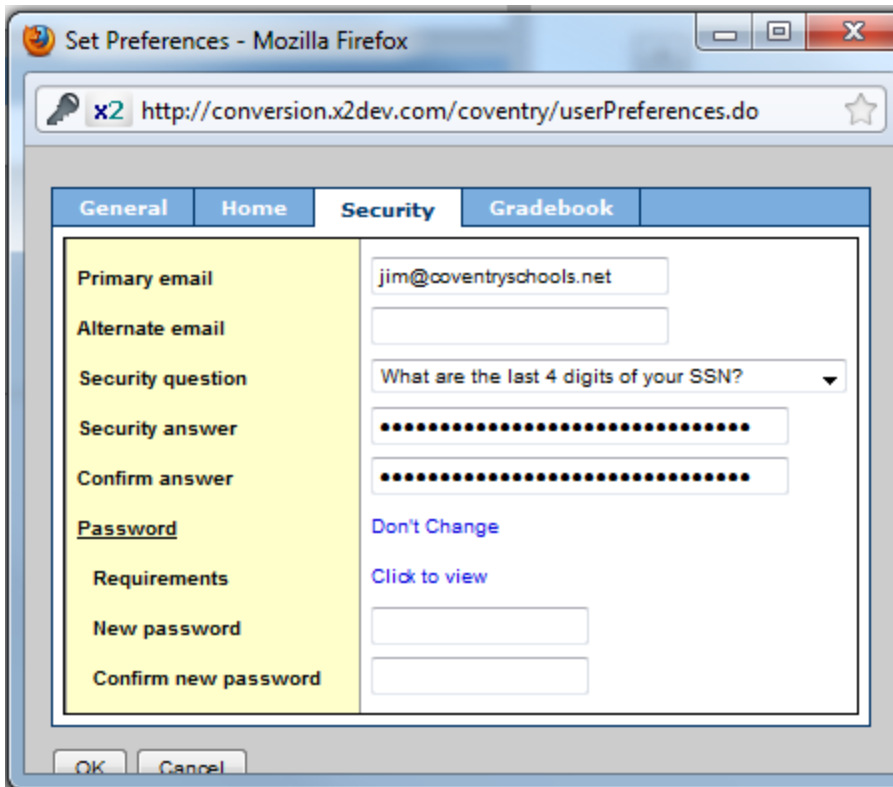


Click on the security tab:



From this window, you can change the security question and/or answer that you entered after your second login. Make any changes and click OK.

If you wish to change your password, click “Change” next to password:



From here, you can enter a new password and confirm the password, and click OK to accept the change to your password. If you wish to review the password requirements, you may click on “Click to view” next to Requirements. If you wish to cancel changing your password, click “Don’t Change.”